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D.I.V.A.BITS™: 24 Enlightening Tips to Conquer Communication Skills,
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BOOKS

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Survival Skills for the African-American Woman, \$20 Quantity_____

The Young Woman's Guide for Personal Success,
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**SSANEE Training & Consulting Group, P.O. Box
804546, Chicago, IL 60680, www.divaofdialog.com**

SESSION LEADER



The SSANEE (*pronounced sahn-nee*) Training & Consulting Group

seminars are conducted by Cassandra "D.I.V.A. of Dialog™" Lee. She is a professional speaker, corporate trainer, author, and communications coach who uses Divine Inspiration Vocaly Applied™ to educate and empower her audiences with the TWA Method™ as a way to help them think

strategically, communicate effectively and lead influentially in order to experience personal growth and career success. This Distinguished Toastmaster (DTM) with Toastmasters International has presented over 450 professional development seminars for various organizations nationwide, including the U.S. Department of Treasury, U.S. Department of Education, SkillPath Seminars, Professional Woman Network, Hospitality Academy at McCormick Place, District 30 Chicagoland Toastmasters, American Management Association, American Bar Association, and others.

SESSION SPONSORS

Mosley's Retreat – the perfect place to experience the beauty and simplicity of nature as you console your soul.

SSANEE Training & Consulting Group
P.O. Box 804546
Chicago, IL 60680
877.907.2892

www.divaofdialog.com
cassandralee@divaofdialog.com

SSANEE TRAINING & CONSULTING GROUP
PRESENTS:

TRAIN THE TRAINER:

**TOOLS AND TECHNIQUES TO
ELEVATE YOUR TALENTS TO
EXPERT TRAINER**

May 14 and May 15, 2010

**A two-day wilderness retreat to enrich
the mind and spirit with education and
empowerment**



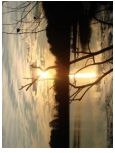
**Registration: 3 p.m. on Fri
Session Starts: 6 p.m. on Fri
Session Ends: 3 p.m. on Sat**

\$495 by March 26

Mosley's Retreat, Fenwick, MI

*NOTE: Space is limited. Reserve your spot by
April 30, 2010. Sorry, no registrations at the door.*

SESSION DESCRIPTION



Many businesses and organizations have realized the importance of training. Properly trained people increase productivity and make

fewer mistakes. *But how do you train people?* In **Train the Trainer: Tools and Techniques to Elevate Your Talents to Expert Trainer**, you will discover, in this two-day wilderness retreat, the five steps involved in preparing and presenting a training program using adult learning principles. While experiencing the beauty and comfort of nature, you'll also learn the roles of trainers along with the differences between public speaking and training. Finally, you'll learn how to make the learning experience an enjoyable experience for your participants as you relax and enjoy the peace and serenity of **Mosley's Retreat** away from the hustle and bustle of your everyday routines.

WHAT YOU WILL LEARN:

1. How to determine participants' expectations
 2. How to conduct a gap analysis
 3. How to write training objectives
- PLUS MORE...**

HOW YOU WILL BENEFIT:

1. Enhanced knowledge of how to prepare a training program geared toward adult learners
2. Increased professional proficiency as a trainer
3. Renewed thoughts, energy and spirit which will lead to more personal and professional success

WHO SHOULD ATTEND:

- Anyone who plans training programs to improve the skills and enhance the knowledge of their employees, students or clients
- Anyone who desires to use their public speaking skills as a corporate trainer
- Anyone with less than five years training experience desiring to become a stronger trainer
- Anyone with over five years training experience seeking to refine what they know and do

DATE:

Friday, May 14, 2010
Saturday, May 15, 2010

TIME:

Registration: 3 p.m. – 5 p.m. on Friday
Friday schedule: 6 p.m. – 9 p.m.
Saturday schedule: 9 a.m. – 2 p.m.
Departure: 3 p.m. on Saturday

LOCATION:

Mosley's Retreat located in Fenwick, MI (between Grand Rapids and Lansing, MI)

COST:

*\$495 advance registration by March 26
*\$525 late registration until April 30
*Cost includes lodging, registration materials, workbooks, handouts, and meals.

NOTE: Space is limited. Reserve your spot by April 30, 2010. Sorry, no registrations at the door.

REGISTRATION PROCEDURES:

To register for this seminar by U.S. mail, send checks or money orders payable to SSANEE Training & Consulting Group to P.O. Box 804546, Chicago, IL 60680. To register online using PayPal, visit www.divaofdiallog.com.

QUESTIONS?

Call 877-907-2892 or e-mail cassandralee@divaofdiallog.com.

CANCELLATION POLICY:

Only written cancellation requests sent via mail or e-mail will be honored. Cancellation requests must be received by May 5, 2010. Allow 2-3 weeks for all cancellations to be processed and returned less a \$65 administrative fee.

REMEMBER: Space is limited. Reserve your spot by April 30, 2010. Sorry, no registrations at the door.

REGISTRATION FORM

To register for "Train the Trainer: Tools and Techniques to Elevate Your Talents to Expert Trainer" on May 14 and May 15, 2010, complete the registration form below:

Name: _____

Company: _____

Address: _____

City, State: _____

Zip: _____

Phone: _____

E-mail: _____

Advance registration: \$495 (by Mar 26)

Late registration: \$525 (until Apr 30)

NOTE: Space is limited. Reserve your spot by April 30, 2010. Sorry, no registrations at the door.

Attach payment to completed registration form. Make checks or money orders payable to: **SSANEE Training & Consulting Group** (select method of payment)

Check Money order Cash

Mail payment and completed form to:

SSANEE Training & Consulting Group
P.O. Box 804546
Chicago, IL 60680